

Lyme & Tick-borne Diseases LDA Conference 2017

8th July 2017 University of Exeter



Friday 7th July 2017

5.30 pm Residential registration opens
TBC Conference dinner

Saturday 8th July 2017

8.30 am Day delegate registration opens
9.30 am Welcome and Conference start
5.30 pm Conference close

Conference fee	£49
<i>(refundable to medical & science students)</i>	
B&B en-suite	£61
Room only, en-suite	£42
Dinner	£20

The 16th annual conference will be held on Saturday 8th July at Streatham Court, University of Exeter.

Booking is via our online system at www.LymeDiseaseAction.org.uk

Day delegate booking closes at midday on 28th June, when we need to give final catering numbers to the conference administrators at Exeter.

Overnight accommodation bookings cannot be guaranteed unless booked and paid for by 12th June.

How to book

Bookings are only accepted through our on-line booking system. If you are unable to arrange internet access, please telephone 01935 826829 and a volunteer will enter your booking into the on-line system. This is a volunteer service, so it is not permanently staffed. It is requested that you only call between 11.00 and 21.00.

If you require assistance of any kind at the conference, select the option of a ground-floor room when booking and we shall contact you to check your needs. There is disabled access everywhere, and willing helpers will provide transport.

Conference fee £49

Included in the price is a buffet lunch, coffee/tea breaks, free parking, and a delegate pack of literature. There is disabled access and facilities at the tiered lecture theatre where our speakers will present.

Accommodation: 2 choices. Must be booked & paid for by 12th June.

£ 61/night - Holland Hall, Bed and Breakfast. The en-suite rooms have 4 star accommodation with complimentary toiletries, tea and coffee making facilities, mini fridge and safe. The evening dinner on Friday will be held at Holland Hall.

£ 42/night - Pennsylvania Court, room only, without breakfast. More basic student accommodation but all bedrooms are ensuite and include a shower, toilet and wash basin as well as complimentary toiletries, tea and coffee making facilities, mini fridge and safe.

No kitchen facilities. Easier walk to the conference hall at Streatham Court.

Rooms are available for Friday and Saturday nights. We can allocate ground floor bedrooms for those with limited mobility. Please indicate this requirement during booking.

Both halls have free parking.

Catering If you have special dietary requirements, select the appropriate options when booking.

Friday evening meal £20 in the dining hall, we hope you will join us for friendly company. Timing will be announced nearer the date.

After making your booking request online, you will receive an email summary of your reservation and a booking reference. Your request will be held for two weeks pending receipt of payment (for how to pay, please see below).

On receipt of payment, you will receive a confirmation email.

- You may view the status of your booking at any time via the online booking system.
- Any problems booking online? Please email webmaster@lymediseaseaction.org.uk

Parking Free parking is available at both accommodation halls and the main car park for the conference. An LDA helpline number for assistance on the day will be provided in your confirmation email.

Need help booking? Any questions?

email

conference_team@LymeDiseaseAction.org.uk

(that is conference underscore team@...)

Medical students, foundation doctors and also PhD students working on a relevant project may receive a refund of their £49 delegate day rate during the afternoon tea break on production of their NHS ID card, but must register for the refund when booking and must pay prior to the conference.

Conference Centre Directions

Exeter University campus is on the Northern edge of Exeter. [See directions](#).

If coming by car, using sat-nav, please use the post code **EX4 4QJ**. Parking is free at weekends and parking

A [customised map](#) of the campus with relevant conference facilities highlighted is available on the LDA website.

Payment methods

When you have made your booking, payment must be received by us within 2 weeks to confirm your place. You can use any of the following methods:

Direct to the LDA bank accounts

UK Residents, with Internet or Telephone banking, can make payments direct to our bank account. Please remember to quote your booking reference

Account name: Lyme Disease Action

Account Number: 00014003

Sort Code: 40 - 52 - 40

Reference: booking reference on reservation email

At your own Bank

Most banks provide their own customers with the facility to make payments to third parties, please contact your own bank for details. Please remember to quote your booking reference. See above for the LDA banking details.

By Cheque

Please make all cheques payable to 'Lyme Disease Action' and post to the address below. Please remember to quote your booking reference.

Lyme Disease Action

Conference Office

49 Queen Street

Tintinhull

Somerset

BA22 8PG

Overseas Payments

HSBC Bank Poultry and Princes St Branch London

Swift Branch ID Code : BIC MIDLGB2141W

Favour :CAFBank Ltd

IBAN No : GB48MIDL40053072138549

Reference : Lyme Disease Action 405240 00014003

(or ask your bankers to put the reference in field no. 70. when the payment is sent).

Refunds for non-attendance or cancellation

Refunds will only be given if we are able to re-sell the place. LDA reserves the right to make an administration charge. Refunds will not be processed until after the Conference.

Commercial agents

Persons representing commercial concerns, or who wish to act as an agent for the sale or distribution of any type of product or service, who wish to attend the conference must first obtain prior approval from the charity. If you are a person within this category, please email us for permission before booking. We reserve the right to refuse admittance to anyone who has not been through this procedure. Refunds will not be made in these circumstances.

Email Conference_team@LymeDiseaseAction.org.uk